



Training, Assessment and Quality Assurance (TAQA) Level 4

Background

The Training, Assessment and Quality Assurance (TAQA) qualifications are for people working in or looking to enter roles in assessment and internal quality assurance.

The units and qualifications will provide people who carry out quality assurance roles in their organisation with the opportunity to develop and improve their practice as well as achieving a professional qualification for the role. They are available to anyone working in: accredited learning; non-accredited learning (where people may assess performance but do not assess for a qualification) and the Qualification Credit Framework (QCF).

Within the TAQA suite of qualifications there are three options available at level 4:

- Level 4 award in Understanding the Internal Quality Assurance of Assessment Processes and Practice
- Level 4 award in the Internal Quality Assurance of Assessment Processes and Practice
- Level 4 certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice

Programme Structure

Candidates will attend a half day induction at BCTG. Following this the course is delivered and assessed in their own workplace. The duration of the programme will depend on the qualification selected and the timely submission of evidence but should not exceed 12 months. Advice will be given on the most appropriate route to undertake in line with the candidate's job role and aspirations.

Candidate specification

Candidates need to be able to quality assure the work of two assessors for two learner's work on the same learning programme. They will need to have the support of a qualified verifier/quality assurer to counter-sign their assessment decisions (with the exception of candidates taking the knowledge-only award where there are no formal requirements).

Assessment

Assessments will occur at intervals, the assessor will observe the candidate carrying out normal working practices, discuss the assessment process and question to confirm knowledge and understanding. Evidence will be generated from what the individual does in their normal job role. Products resulting from work undertaken may also be used as evidence.

Award Aim & Structure

Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice (6 credits)

A knowledge-only award for those who are starting their journey as an internal quality assurance practitioner or for those who need to know about internal quality assurance themselves.

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice (12 credits)

For practitioners who conduct internal quality assurance of the assessment process from within a centre or organisation, by sample planning, monitoring and advising on the practice of assessors.

Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (17 credits)

For practitioners who lead the internal quality assurance process within a centre/organisation and have a responsibility for managing the quality of the assessment process, practice and the performance of assessors. They may also develop systems and lead on visits from outside agencies such as awarding organisations.

How to book this course

This award is available immediately on demand. To find out more and book a place please contact Further Training on 0845 600 6690 or email further.training@bctg.org.uk