

# The new Apprenticeship levy. Is your business are ready?

**The Apprenticeship Levy has been introduced as key way to increase the uptake and quality of Apprenticeship training for young people and adults.**

Larger employers with an annual payroll of more than £3 million will contribute to the Levy. It is set at 0.5% of the wage bill and collected monthly via PAYE.

We offer companies the opportunity to access Level 3 Advanced and Level 5 Higher Apprenticeships in Management, as well as Level 2 and 3 in Administration and Customer Service.

Our Nationally Accredited Qualifications are delivered flexibly in a way to meet your company needs, with content tailored to providing the skills your staff need to drive the business forward.

All of the costs of our Apprenticeships can be funded from your Levy contributions and we offer a package of support to make sure you get the maximum return for your investment.

And for those businesses who are not paying the Levy, we can access funding that covers 90% of the cost of training an Apprentice.

go further



# The Levy - How it Works.

1. Employers with a pay bill in excess of £3 million will pay the levy.
2. The levy will be at a rate of 0.5% of the total annual pay bill and collected through your monthly PAYE return.
3. You register for, and access your funds through the new Digital Apprenticeship Service.
4. Funds will appear in the account each month and the Government will provide a 10% top up.
5. Levy funding can be only be spent with approved, quality assured training providers - like Further Training.
6. We work with you to design a programme that meets your needs and agree the total costs to be covered by your Levy.
7. Once you spend all your Levy, you can receive additional funding up to 90% of the cost of the additional Apprenticeships (see below).

## Non-Levy Payers and Smaller Companies

Those employers who do not pay the Levy can receive 90% of the cost of the Apprenticeship (100%, if you Apprentice is aged 16-18) from the government.

## Supporting Apprentices to Help You Maximise Your Return

We provide a range of resources to help you and your staff make the most of Apprenticeships and see real value from your investment.

- Each learner will receive an Apple iPad 4 to access our online learning materials.
- Support to meet your costs for using off the job training facilities and equipment.
- Reimburse the costs of any materials used during training onsite.
- Covering the costs of any license or test that is part of the Apprenticeship.

## Courses Available

LM Level 3 Diploma in Team Leading/Supervision  
ILM Level 5 Diploma in Operations/Department Management  
L3 Business Administration  
L2 Customer Service Practitioner  
L3 Customer Service Specialist

## Contact

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